

Berthing Application Form Replacement - PIMS

- GeelongPort are replacing the current ASDEQ Forms in November, the existing system has become end of life with the supplier decommissioning ASDEQ in December.
- The new portal is the first step in a GeelongPort Port Information Management System (PIMS) is aimed at streamlining the process for berthing applications allowing for the following
 - Prefill of agent data based off your login details
 - Agent profile data such as key contact details can be updated
 - Vessel lookup and prefill of data (dimensions and GRT)
 - Ability to save applications as a draft and come back to edit
 - Ability to clone previously submitted applications
 - Forms are editable up to 2 days prior to ETA
 - Cargo manifest now linked to the form, no spreadsheet uploads required
 - Removal of the required to physical sign the application, note you are still bound by the terms upon form submission by entering your name

Berthing Application Form Replacement- PIMS

GeelongPort

GeelongPort

Home **My Voyages** Hello, Paul Gregor!

CONNECTING TODAY TO CREATE TOMORROW

GeelongPort is Victoria's second largest port located within Victoria's largest regional city, Geelong.

Managing close to 12 million tonnes of cargo and 600 vessel visits per year, GeelongPort supports the agriculture, construction, energy and tourism sectors.

Situated on Corio Bay, GeelongPort is located 75 kilometres southwest of Melbourne in Geelong, Victoria. Operating over 90 hectares of land and comprising 15 berths over two primary precincts, Corio Quay and Lascelles Wharf, GeelongPort provides land, infrastructure and services to facilitate trade for some of Victoria's largest businesses.

Golden Plains wind blades arrive at GeelongPort
9/20/2023 12:00:00 PM
[read more >](#)

My Voyages **My Profile**

This landing page will be used to provide news and updates along with the ability to update your profile and contact details.

The Voyage dashboard where PIMS forms can be submitted and edited can be accessed from clicking on My Voyages in the top menu bar in the button below the blurb.

Berthing Application forms will have a status as per the four categories below



Draft Voyages

Any Berthing Application not submitted will stay in the draft voyages section, this is the default entry point upon login



Submitted Voyages

All fully submitted forms and any vessels in port are in this category. Forms in this category can be edited with regards to Port Services up to 48 hours prior to arrival



Berthed Voyages

Vessels due to arrive in less than 48 hours are in this category, these Vessels can have Cargo Manifests submitted



Closed Voyages

Vessels that have left port and have had cargo manifests submitted are in this category

PIMS Form Submission



Sample confirmation email with PDF of submission and summary details including unique reference number

Once a voyage is submitted it can be edited up to 48 hours prior to ETA. Fields editable include ETA, ETD and Port Services such as water, lights storage and laydown.

GeelongPort Berthing Application - P70055 Submitted

GeelongPort NoReply
To Gregor, Paul
3:48 PM

If there are problems with how this message is displayed, click here to view it in a web browser.

(P70055)2023-11-13T02_59_08Z.pdf
185 KB

Berthing Application Confirmation

P70055

Your berthing application submission has been received.
It will be assigned to a member of the Operations team for review.

	Vessel DA KANG
	Cargo Type Windmill
	ETA Date 19/11/2023 3:45 PM
	Berth LASC #2 - Lascelles Berth No.2
	Customer RIORDAN GRAINS PTY LTD

This is an automated email. The mailbox is not monitored. Please do not reply.

Draft Voyages

Submitted Voyages

Berthed Voyages

Closed Voyages

New Voyage

Submitted Voyages

Submitted Voyages can be edited to allow adjustments to requested Port Services up until approximately 48 hours before time of arrival.

Unique Id	Name	Vessel	ETA	Berth	Cargo Type	Customer	Contact	Created On	
P70055	DA KANG - LASC #2 - Lascelles Berth No.2 - 19/11/2023	DA KANG	19/11/2023 15:45:07	LASC #2 - Lascelles Berth No.2	Windmill	RIORDAN GRAINS PTY LTD	Paul Gregor	13/11/2023 13:59:08	

Edit
Clone

A vessels status is moved to Berthed once the ETA is less that 48 hours from the current time. Once in this status the Cargo Manifest and any other supporting documentation can be provided

Draft Voyages Submitted Voyages Berthed Voyages

Closed Voyages New Voyage

Berthed Voyages

Berthed Voyages includes vessels arriving within 48 hours or already berthed. You can submit Cargo Manifests via the action button on each row.

Unique Id	Status Reason	Name	Vessel	ETA	Berth	Cargo Type	Customer	Contact	Created On	
P70036	Submitted	AFRICAN FLAMINGO - LASC #3 - Lascelles Berth No.3 - 03/11/2023	AFRICAN FLAMING O	03/11/202 3 13:47:09	LASC #3 - Lascelles Berth No.3	Aluminium	OMYA SOUTHERN PTY LTD	Paul Gregor	03/11/202 3 13:46:06	<ul style="list-style-type: none">ViewCargo ManifestClone
P70033	Submitted	P70033		05/11/202	REF #2 - Refinery Pier		INCITEC	Paul	03/11/202	

PIMS Cargo Manifest

CARGO MANIFEST

Update the departed vessels Actual Cargo Tonnage, Actual Time of Departure along with any relevant attachments.

Vessel	IMO Number
AFRICAN FLAMINGO	9802322
Berth	Next Port
LASC #3 - Lascelles Berth No.3	AUBNE Brisbane
Est. Cargo Tonnage	Cargo Type
35,000.00	Aluminium
ETD	
04/12/2023 13:47:09	

Actual Cargo Tonnage *

ATD *

By accepting the submission of this manifest, I agree that this is an accurate statement of the cargo tonnage of this vessel.

Full Name *

Agreement - Cargo Manifest *
 Yes

Attach files
 No file chosen

Cargo Manifests are now integrated into PIMS, requiring the Actual Tonnage and ATD Fields to be updated. There is also the ability to upload supporting documentation related to the cargo manifest.